



COMMUNITY ORGANISER

Job title	Community Organiser
Hours	10 hours per week, flexible
Duration	Post is subject to funding availability
Salary	£10.75 per hour
Responsible to	Community Outreach Worker

Introduction

Mildmay Community Centre is a multi-service neighbourhood facility that offers a broad range of educational, social, cultural, and capacity building projects, programmes, activities, and services for local residents.

Over the last few years there have been noticeable changes within the demographics of the local community. It is therefore our aim to capture these changes by way of positive engagement with local residents within the Mildmay ward and surrounding areas. To find out what local people who live and work within Mildmay want from community life in their neighbourhood.

Purpose of the role

Our efforts in producing a programme of activities and services is dependent on creating, and or re-establishing, a deeper footing within the communities that we work in, from positive engagements at the school gates, to canvassing, to networking in parks.

As a Community Organiser you will recruit volunteer local leaders and work with them to establish ideas alongside local residents, for community activities and services. In other words, the Community Organiser will help community life within Mildmay to thrive.

Training

Ongoing group and 1:1 support as well as formal training in community development will be provided.

15- minute interview date:

- 10 September 2020

Closing Date for applications: 17/09/2020

Shortlisting final interview: 24/09/20

Immediate start required

Website: www.mildmaycommunitycentre.org.uk

Email: mildmacp@gmail.com

We are committed to safeguarding and promoting the welfare of adults, children, and young people. As this post involves direct work with vulnerable groups an enhanced DBS check is required

Patron: Councillor Joe Caluori for and on behalf of the Mildmay ward of the London Borough of Islington

Company Number: 5080555 Charity Number: 1103999

Job description

The points below are the tasks that are associated with this role and gives the applicant an idea of the work involved. This however isn't an exhaustive list and the post-holder would be expected to demonstrate flexibility as no two days at the Centre are the same.

Overall purpose of role

- Conduct conversations and engage with Mildmay residents
 - Identify needs, resources, and gaps in provision of activities
 - Map the assets of residents and the physical assets in the area
 - Promote opportunities for community involvement
 - to provide first-hand insight on the current trends, needs and aspirations of the local community within Mildmay ward and surrounding areas.
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- Identify, recruit, and develop local people who have the potential to be local leaders
 - Support local leaders to develop ideas for community projects
 - Connect ideas with resources to make things happen
 - Build teams of volunteers around local leaders

Participate in the Community Organisers training sessions

Training will take place at either,

- a venue where we will adhere to social distancing measures.

Or

- via online sessions

* Dates and venue to be arranged - You will be paid to attend the training sessions

Person Specification

Requirements	Criteria
Passion for developing Mildmay to become a great place to live and thrive	A passion for the local community and keen to hear from people who work and or live within the locality.
Strong interpersonal skills	You have excellent communication and listening skills. Ability to build a rapport and develop relationships with local residents to uncover local need, resources, and leadership.
Self-starter	You have a track record of taking the initiative and working proactively.
Community minded	Care about your community and are interested in learning more about the people and places in it. Keen to support others to take action.
Open minded and reflective	Have a willingness to learn and try new things. Ability to think critically about yourself and the world around you.
IT & Social media	IT Microsoft and social media proficient

Application process

Step 1: 15-minute interview

Everyone who applies is guaranteed a 15-minute interview. We are holding these on a rolling basis via telephone or video call. The final date for a 15-minute interview is the **10 September 2020**.

You can book at slot in the following ways:

By email: mildmaycp@gmail.com or telephone on 020 7249 8286

Step 2: Application form

If you are successful after the 15-minute interview stage, you will be asked to submit an application. This can be submitted via email or we can send you a hard copy to be returned to; Mildmay Community Centre Woodville Road N16 8NA

The deadline is the **17 September 2020**.

Step 3: Final interview

You will be invited to a final interview either in person or via video call. Interviews will be held on **24 September 2020**.